

## 2024 Victorian Human Powered Grand Prix Series

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# Team Manager's Checklist

Submit via email at least 7 days prior to each Round entered

VEHICLE NUMBER	
CATEGORY	
ROUND	
ENTRANT	
VEHICLE NAME	

Form 2A shows how Team Managers are to care for their Riders and their vehicle.

"Design & Construction Specifications 2024" must be read, with items referred to below by number.

Although Team Managers have overall responsibility, other Team members can fulfil various Items.

All Team Members have to be a part of Team protocols and ethos to meet the Items below.

Items 1 - 3 are about Rider training, with Rider fitment covered in Items 4 - 14.

Items 15 - 18 are vehicle maintenance checks.

Items 19 -21 are for Training and Events and are significantly helped by Team Protocols.

- 1 Each Rider has experienced a Roll-Over Test [or crash] to validate their harness wearing, their vehicle's protections, their helmet clearance, and to practise holding steering handles and looking straight ahead during a roll-over/crash.
- 2 Each Rider is competent in a Slalom Test of four markers spaced 4.2metres apart.
- 3 Each Rider is developing their sense of traffic and track position.
- 4 Each Rider can sight overtaking traffic in their mirrors, with all-round-vision not obscured by window treatments or bodywork.
- 5 Each Rider in their riding position can see the ground 5m ahead and reach both mirrors.
- 6 Each Rider's clothing, hair, face, hands, and legs, are safe from the STEERING and DRIVELINE [wheels, spokes, chain, rollers].
- 7 Harness shoulder belt mounts or guides are level with or higher than each Rider's shoulders.
- 8 Harness lap belt mounts and SEAT SHAPE [especially the front edge] maintain correct lap belt position for each Rider.
- 9 Excessive seat padding is not being used for Riders. [Too much soft padding stops the harness from working properly]
- 10 Side impact protection covers shoulders, torso, hips, and legs down to knees, for each Rider.
- 11 An effective head restraint system fits each Rider to protect them during rear impact [TOP EDGE safely rounded/padded].
- 12 For an Open Cockpit vehicle, Riders have 100mm minimum clearance above their helmet to the Rider Rollover Protection Structure [RRPS] and Cockpit Overhead Protection [COP].
- 13 Closed canopy Riders have proper head room and Specified Foam is above each Rider's head [4.9.3&4] incl. spare canopies.
- 14 Every Rider is covered by the COP [4.10.1&2].
- 15 The harness is not visibly damaged and is mounted securely [5.2.1 - 5.2.11]
- 16 Structures of the Team's vehicle comply with 4.4.3 [Figure 5]
- 17 Cockpit safe for riders : framework, panel edges [2.3.3c], guarding, cable ends, cable ties, bolts, ducting, front wheels. - Batteries meet 2.2.4
- 18 Brakes, horn, speedo, canopy closures, tail-light, headlight [night Event] are all operational - CABIN AIRFLOW EFFECTIVE
- 19 Rider communications and device use minimise Rider distraction [Position Statement via 7.3.3]
- 20 Certified helmet [no device on it] correctly fitted for each Rider
- 21 Harness will be adjusted for each Rider with the lap belt kept tightly on their pelvis.
- 22 The vehicle will remain compliant with the specification and as scrutineered throughout the event.

NAME OF TEAM MANAGER

SIGNATURE  DATE  /  / 2024